

Form 18 (Rule 29)

REPORT OF RESULT OF MEETING OF CREDITORS OR
CONTRIBUTORS

In the matter, &c. _____.

I, A. B., the Official Receiver of the court [or as the case may be] Chairman of a meeting of the creditors [or contributories] of the above-named company, summoned by advertisement in the _____ newspaper of the _____, 19____, and in the Government Gazette of the _____, 19____, and by notice dated _____, 19____, and held on the _____ day of _____, 19____, at _____, do hereby report to the court the result of such meeting as follows:—

The said meeting was attended, either personally or by proxy, by creditors whose proofs of debt against the said company were admitted for voting purposes, amounting in the whole to the value of Rs. _____ [or by _____ contributories, holding in the whole _____ shares in the said company, and entitled respectively by the regulations of the company to _____ votes.]

The question submitted to the said meeting was, whether the creditors [or contributories] of the said company wished that an application should be made to the court for appointing (1) a Liquidator in the place of the Official Receiver and (2) a Committee of Inspection [or other the proposal submitted to the meeting.]

The said meeting was unanimously of opinion that the said proposal should [or should not] be adopted; [or the result of the voting upon such question was as follows:] (a).

Dated this _____ day of _____, 19____.

(Signed) H. T.

Chairman.

Form 19 (Rule 29)

ORDER APPOINTING LIQUIDATOR

(Title)

_____ the _____ day of _____, 19____.

Upon the application of the Official Receiver and Provisional Liquidator of the above-named company, dated _____ and upon hearing the applicant in person and upon reading the order to wind up the said company dated _____, 19____, and the reports of the Official Receiver of the results of the meetings of creditors and contributories made to the court and respectively dated the _____ and the affidavit of _____ as to the fitness of the Liquidator hereinafter named filed _____.

It is ordered that _____ of _____ be appointed Liquidator of the above-named company.

(a) And it is ordered that the following persons be appointed a Committee of Inspection to act with the said Liquidator, namely:—

And it is ordered that the said Liquidator do within 7 days from the date of this order give security to the satisfaction of the Registrar of Companies as provided by the Companies Winding up Rules, 1939.

And notice of this order is to be gazetted and advertised in the _____.

(a) To be struck out if no Committee of Inspection appointed.

Form 20 (Rule 29)

ADVERTISEMENT OF APPOINTMENT OF LIQUIDATOR

In the matter of _____, Limited.

By order of the District Court of _____, dated the _____ day of _____, 19____, Mr. _____ of _____ has been appointed Liquidator of the above-named company with or without a committee of inspection.

Dated this _____ day of _____, 19____.

Form 21 (Rule 30)CERTIFICATE THAT LIQUIDATOR OR SPECIAL MANAGER
HAS GIVEN SECURITY

(Title)

This is to certify that A. B., of _____ who was on the _____ day of _____, 19____, appointed Liquidator [or special manager] of the above-named company, has duly given security to my satisfaction.

Dated this _____ day of _____, 19____.

(Signed) J. S.

Registrar of Companies.

Form 22 (Rule 33)

ORDER DIRECTING A PUBLIC EXAMINATION

(Title)

Upon reading the reports of the Official Receiver in the above matter dated respectively, the _____ day of _____, 19____, the _____ day of _____, 19____, and _____.

It is ordered that the several persons whose names and addresses are set forth in the schedule hereto do attend before the Court on a day and at a place to be named for the purpose, and be publicly examined as to the promotion or formation of the company, and as to the conduct of the business of the Company and as to their conduct and dealings as directors or officers of the company.

THE SCHEDULE REFERRED TO

Name	Address	Connection with the Company

Form 23 (Rule 34)
NOTICE TO ATTEND PUBLIC EXAMINATION
 (Title)

Whereas by an order of this court, made on the _____ day of _____, 19____, it was ordered that you, the under-mentioned _____ should attend before the District Court of _____ on a day and at a place to be named for the purpose, and be publicly examined as to the promotion or formation of the Company, and as to the conduct of the business of the company, and as to your conduct and dealings as (a) _____.

(a) Insert director or officer [or as the case may be.]

And whereas the _____ day of _____, 19____, at _____ o'clock, in the _____ noon, has been appointed as the time and place for holding the said examination.

Notice is hereby given that you are required to attend at the said time and place, and at any adjournments of the examination which may be ordered, and to bring with you and produce all books, papers, and writings and other documents in your custody or power in any way relating to the above-named company.

And take notice that if you fail, without lawful excuse, to attend at such time and place, and at the adjournments of the said public examination which may be ordered, you will be liable to be dealt with in the manner provided by section 137 of the Civil Procedure Code.

Dated the _____ day of _____, 19____.

To : _____

 Official Receiver.

Form 24 (Rule 36)

WARRANT AGAINST PERSON WHO FAILS TO ATTEND EXAMINATION
 (Title)

To : The Fiscal of _____

(a) Name of person required to attend.

Whereas by Order of the Court dated _____, 19____, (a) _____ was ordered to attend before the court on a day and at a place to be named for the purpose of being publicly examined.

And whereas by evidence taken upon oath, it hath been made to appear to the satisfaction of the court that the _____ day of _____, 19____, at _____ o'clock in the _____ noon before (b) _____ was appointed as the time and place for holding the said examination, and that notice of the said order and of the said time and place so appointed was duly served upon the said (a).

(b) Name or title of officer before whom examination is directed to be held.

[And whereas the said (a) _____ did without good cause fail to attend on the said _____ day of _____ 19____, for the purpose of being examined, according to the requirements of the said order of this court made on the _____ day of _____, 19____, directing him so to attend] [or, and that the said (a) _____ has absconded (or, and that there is reason to believe that the said (a) _____ is about to abscond) with a view to avoiding examination under the Companies Ordinance.]

You are therefore to seize and arrest the said _____ and bring him before this court forthwith, in order that he may undergo the penalties legally awarded against him for such contempt and disobedience, and further perform and abide by such order as the court shall make in this behalf; and have you there this warrant.

 District Judge.

Form 25 (Rule 40)

DISCLAIMER OF LEASE

(Title)

Pursuant to an order of the court dated the _____ day of _____, 19—, I, _____, the Liquidator of the above-named company, hereby disclaim all interest in the lease dated the _____ day of _____, 19—, whereby the premises (a) _____ were leased to _____ at a rent of Rs. _____ per annum for a term of _____.

(a) Insert description of the property disclaimed.

Notice of this disclaimer has been given to _____.

Dated this _____ day of _____, 19—.

Liquidator

Form 26 (Rule 40)

NOTICE OF DISCLAIMER OF LEASE

(Title)

Take notice that, pursuant to an order of the court, dated the _____ day of _____, 19—, I, _____ the Liquidator of the above-named company, by writing under my hand bearing date the _____ day of _____, 19—, disclaimed all interest in the lease dated the _____ day of _____, 19—, whereby the premises (a) _____ were leased to _____ at a rent of Rs. _____ per annum for a term of _____.

(a) Insert description of the property disclaimed.

The above-mentioned disclaimer has been filed in the District Court of _____.

Dated this _____ day of _____, 19—.

Liquidator.

To _____
(Address) _____

Form 27 (Rule 44)

NOTICE BY LIQUIDATOR REQUIRING PAYMENT OF MONEY OR DELIVERY OF BOOKS, &C., TO LIQUIDATOR

(Title)

Take notice that I, the undersigned (a) _____, have been appointed Liquidator of the above-named company and that you the under-mentioned (b) _____, are required within _____ days after service hereof, to pay to me (or deliver, convey, surrender, or transfer to or into my hands) _____ as Liquidator of the said

(a) Name of Liquidator.

(b) Name of person to whom notice is addressed.

(c) Address of Liquidator's office.

company at my office, situate at (c) _____, &c., the sum of Rs. _____, being the amount of debt appearing to be due from you on your account which the said company [or any money, property, books or papers, [or specifically describe the property] now being in your hands, and to which the said company is entitled [or otherwise as the case may be.]

Dated this _____ day of _____, 19—.

(Signed) _____,
Liquidator.

To: (b) _____
(Address) _____.

Form 28 (Rule 45)

PROVISIONAL LIST OF CONTRIBUTORIES TO BE
MADE OUT BY LIQUIDATOR
(Title)

The following is a list of members of the company liable to be placed on the list of contributories of the said company, made out by me from the books and papers of the said company, together with their respective addresses and the number of shares [or extent of interest] to be attributed to each and the amount called up and the amount paid up in respect of such shares [or interest] so far as I have been able to make out or ascertain the same:—

In the first part of the list, the persons who are contributories in their own right are distinguished.

In the second part of the said list, the persons who are contributories as being representatives of, or being liable to the debts of others, are distinguished.

FIRST PART.—Contributories in their own Right.

Serial No.	Name	Address	Description	Number of shares [or extent of Interest]	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up

SECOND PART.—Contributories as being Representatives of, or liable to the Debts of, others

Serial No.	Name	Address	Description	In what Character included	Number of Shares or extent of Interest	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up

Form 29 (Rule 46)

NOTICE TO CONTRIBUTORIES OF APPOINTMENT TO SETTLE LIST OF CONTRIBUTORIES

(Title)

Take notice that I _____ the Liquidator of the above-named company, have appointed the _____ day of _____, 19 _____, at _____ of the clock in the _____ noon, at (a) _____ to settle the list of the contributories of the above-named company, made out by me, pursuant to the Companies Ordinance and the rules thereunder, and that you are included in such list. The character and the number of shares [or extent of interest] in and for which you are included and the amount called up and the amount paid up in respect of such shares [or interest] is stated below; if no sufficient cause is shown by you to the contrary at the time and place aforesaid, the list will be settled, including you therein.

(a) Insert place of appointment.

Dated this _____ day of _____, 19 _____.

To: Mr. A. B. [and to Mr. C. D., his Proctor].

Liquidator.

No. on List	Name	Address	Description	In what Character included	Number of Shares [or extent of Interest]	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up

Note.—Contributories are under no obligation to attend the appointment referred to in the above Notice if they are satisfied that the particulars contained in the notice are correct.

A shareholder's name cannot be omitted from the List of Contributories on account of his inability to pay calls; this question will be dealt with when application is made for payment of the calls.

A change of address may be notified by giving notice by post BEFORE the date fixed for the appointment.

Form 30 (Rule 46)

AFFIDAVIT OF POSTAGE OF NOTICES OF APPOINTMENT TO SETTLE LIST OF CONTRIBUTORIES

(Title)

(a) State the description of the deponent.

I, _____ a (a) _____ make oath and say as follows:—

(b) "Number of shares" or "extent of interest".

1. That I did on the _____ day of _____, 19—, send to each contributory mentioned in the list of contributories made out by the [Official Receiver and] Liquidator on the _____ day of _____, 19—, and now in the record of proceedings of the above-named company, at the address appearing in such list, a notice of the time and place of the appointment to settle the list of contributories in the form hereunto annexed, marked "A" except that in the tabular form at the foot of such copies respectively I inserted the number, name, address, description, in what character included, (a) _____, the amount called up, and the amount paid up, in respect of the shares [or interest] of the person on whom such copy of the said notice was served.

2. That I sent the said notices by putting the same prepaid into the post office at _____ before the hours of _____ o'clock in the _____-noon on the said day.

Sworn, &c.

Form 31 (Rule 47)

CERTIFICATE OF LIQUIDATOR OF FINAL SETTLEMENT OF THE LIST OF CONTRIBUTORIES.

(Title)

Pursuant to the Companies Ordinance and to the rules made thereunder, I, the undersigned, being the Liquidator of the above-named company, hereby certify that the result of the settlement of the list of contributories of the above-named company, so far as the said list has been settled, up to the date of this certificate, is as follows:—

(a) "Number of shares" or "extent of interest".

1. The several persons whose names are set forth in the second column of the First Schedule hereto have been included in the said list of contributories as contributories of the said company in respect of the (a) _____ set opposite the names of such contributories respectively in the said Schedule.

I have, in the first part of the Said Schedule, distinguished such of the said several persons included in the said list as are contributories in their own right.

I have, in the first part of the Said Schedule, distinguished such of the said several persons included in the said list as are contributories as being representatives of or being liable to the debts of others.

2. The several persons whose names are set forth in the second column of the Second Schedule hereto, were included in the provisional list of contributories, and have been excluded from the said list of contributories.

3. I have, in the sixth column of the first part of the First Schedule and in the seventh column of the second part of the First Schedule and in the same column of the Second Schedule, set forth opposite the name of each of the several persons respectively the date when such person was included in or excluded from the said list of contributories.

4. I have, in the seventh and eighth columns of the first part of the First Schedule hereto and in the eighth and ninth columns of the second part of the said Schedule set forth opposite the names of each of the said persons respectively the amount called up at the date of the commencement of the winding up and the amount paid up at such date in respect of their shares [or interest].

5. Before settling the said list, I was satisfied by the affidavit of _____, clerk to _____, duly filed with the proceedings herein, that notice was duly sent by post to each of the persons mentioned in the said list, informing him that he was included in such list in the character and for the (a) _____ stated therein, and of the amount called up and the amount paid up in respect of such shares [or interests] and of the day appointed for finally settling the said list.

Dated this _____ day of _____, 19—.

THE FIRST SCHEDULE ABOVE REFERRED TO
FIRST PART.—Contributories in their own Right

1	2	3	4	5	6	7	8
Serial No. in List	Name	Address	Description	Number of Shares [or extent of interest	Date when included in the List	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up

In the matter of _____, Limited.

SECOND PART.—Contributories as being Representatives of, or liable to the Debts of, others

1	2	3	4	5	6	7	8	9
Serial No. in List	Name	Address	Description	In what Character included	Number of Shares [or extent of interest	Date when included in the List	Amount called up at date of commencement of winding up	Amount paid up to date of commencement of winding up

In the matter of _____, Limited.

THE SECOND SCHEDULE ABOVE REFERRED TO

Serial No. in List	Name	Address	Description	In what Character proposed to be included	No. of shares [or extent of Interest]	Date when excluded from the List

Form 32 (Rule 48)

NOTICE TO CONTRIBUTORY OF FINAL SETTLEMENT OF LIST OF CONTRIBUTORIES AND THAT HIS NAME IS INCLUDED

(Title)

Take notice that I, _____, the Liquidator of the above-named company, have, by certificate, dated the _____ day of _____ 19____, under my hand, finally settled the list of contributories of the said company, and that you are included in such list. The character and the number of shares [or extent of interest] in and for which you are included and the amount called up and the amount paid up in respect of such shares [or interest] is stated below.

Any application by you to vary the said list of contributories, or that your name may be excluded therefrom, must be made by you to the Court within 21 days from the service on you of this notice, or the same will not be entertained.

Dated _____ day of _____, 19____.

To : Mr. _____
 [or to Mr. _____
 his proctor]

(Signed) _____
 Liquidator.

No. on List	Name	Address	Description	In what Character included	Number of Shares [or extent of Interest]	Amount called up at date of commencement of winding up	Amount paid up at date of commencement of winding up

Form 33 (Rule 48)

AFFIDAVIT OF SERVICE OF NOTICE TO CONTRIBUTORY

(Title)

I, _____ (a) _____ of _____, make oath and say as follows:—

(a) State full description of the deponent.

1. I did on the _____ day of _____, 19—, in the manner hereinafter mentioned, serve a true copy of the notice annexed hereto marked "A", upon each of the respective persons whose names, addresses, and descriptions appear in the second, third, and fourth columns of the First Schedule to the list of contributories of the said company made out by the [Official Receiver] and Liquidator of the company on the _____ day of _____, 19—, and now in the record of proceedings of the said company. In the tabular form at the foot of such copies respectively I inserted the number on list, name, address, description, in what character included, and (b) _____ and the amount paid up and the amount called up in respect of the shares [or interest] of the person on whom such copy of the said notice was served, in the same words and figures as the same particulars are set forth in the said Schedule.

(b) "number of Shares" or "Extent of interest."

2. I served the said respective copies of the said notice, by putting such copies respectively, duly addressed to such persons respectively, according to their respective names and addresses appearing in the said Schedule, and by placing the same prepaid in the Post Office at _____ before the hour of _____ o'clock in the _____ noon of the said _____ day of _____, 19—.

Sworn, &c. _____

Form 34 (Rule 49)

ORDER ON APPLICATION TO VARY LIST OF CONTRIBUTORIES

(Title)

Upon the application of W. N., dated the _____ day of _____, 19—, for an order that the list of contributories of the company and the Liquidator's certificate finally settling the same be varied by excluding the name of the applicant therefrom [or, as the case may be,] and upon bearing, &c., and upon reading, &c., It is Ordered, That the list of contributories of the company and the Liquidator's certificate finally settling the same be varied by excluding the name of the said W. N. from the said list of contributories, or by including the name of the said W. N. as a contributory in the said list for _____ shares, [or, as the case may be] [or the court does not think fit to make any order on the said application, except that the said W. N. do pay to A. B., the Liquidator of the said company, his costs of this application, such costs to be taxed.]

COMPANIES

Form 35 (Rule 50)

SUPPLEMENTAL LIST OF CONTRIBUTORIES

(Title)

1. The following is a list of persons who, since making out the list of contributories herein, dated the _____ day of _____, 19____, I have ascertained are, or have been, holders of shares in [or members of] the above-named company, and to the best of my judgment are contributories of the said company.
2. The said supplemental list contains the names of such persons together with their respective addresses and the number of shares [or extent of interest] and the amount called up at the commencement of the Winding up and the amount paid up at such date in respect of the shares [or interest] to be attributed to each.
3. In the first part of the said list such of the said persons as are contributories in their own right are distinguished.
4. In the second part of the said list such of the said persons as are contributories as being representatives of, or being liable to the debts of others, are distinguished.

[The supplemental list is to be made out in the same form as the original list.]

Form 36 (Rule 51)

NOTICE TO EACH MEMBER OF COMMITTEE OF INSPECTION
OF MEETING FOR SANCTION TO PROPOSED CALL

(Title)

Take notice that a meeting of the Committee of Inspection of the above company will be held at _____ on the (a) _____ day of _____, 19____, at _____ o'clock in the _____ noon, for the purpose of considering and obtaining the sanction of the committee to a call of Rs. _____ per share proposed to be made by the Liquidator on the contributories.

Annexed hereto is a statement showing the necessity for the proposed call and the amount required.

Dated this _____ day of _____, 19____.

(Signed) _____,
Liquidator.

STATEMENT

1. The amount due in respect of proofs admitted against the company, and the estimated amount of the costs, charges, and expenses of the winding up, form in the aggregate the sum of Rs. _____ or thereabouts.
2. The assets of the company are estimated to realize the sum of Rs. _____. There are no other assets, except the amounts due from certain of the contributories to the company, and in my opinion it will not be possible to realize in respect of the said amounts more than Rs. _____.

(a) To be a date not less than seven days from the date when the notice will in course of post reach the person to whom it is addressed.

3. The list of contributories has been duly settled and _____ persons have been settled on the list in respect of the total number of _____ shares.

4. For the purpose of satisfying the several debts and liabilities of the company, and of paying the costs, charges, and expenses of the winding up, I estimate that a sum of Rs. _____ will be required in addition to the amount of the company's assets herein-before mentioned.

5. In order to provide the said sum of Rs. _____ it is necessary to make a call on the contributories, and having regard to the probability that some of them will partly or wholly fail to pay the amount of the call, I estimate that for the purpose of realizing the amount required it is necessary that a call of Rs. _____ per share should be made.

[Annex tabular statement showing amounts of debts, costs, &c., and of assets.]

Form 37 (Rule 51)

ADVERTISEMENT OF MEETING OF COMMITTEE OF INSPECTION TO SANCTION PROPOSED CALL

(Title)

Notice is hereby given that the undersigned Liquidator of the above-named company proposes that a call should be made "on all the contributories of the said company," or, as the case may be, of Rs. _____ per share and that he has summoned a meeting of the Committee of Inspection of the company, to be held at _____ on the _____ day of _____, 19____, at _____ o'clock in the _____ noon, to obtain their sanction to the proposed call.

Each contributory may attend the meeting, and be heard or make any communication in writing to the Liquidator or the members of the Committee of Inspection in reference to the intended call.

A statement showing the necessity of the proposed call and the purpose for which it is intended may be obtained on application to the Liquidator at his office at (a) _____.

Dated this _____ day of _____, 19____.

Liquidator.

(a) Insert
address.

Form 38 (Rules 51 and 54)

RESOLUTION OF COMMITTEE OF INSPECTION SANCTIONING CALL

Resolved, that a call of Rs. _____ per share be made by the Liquidator on all the contributories of the company [or, as the case may be.]

(Signed) _____

Members of the Committee of
Inspection.

Dated this _____ day of _____, 19____.

COMPANIES

Form 39 (Rule 52)

APPLICATION FOR LEAVE TO MAKE A CALL

(Title)

I move that the several persons whose names and addresses are set forth in the second column of the schedule hereto, being contributories of the above-named company, as shown in the third column of the said schedule be ordered to attend at _____ on _____ the _____ day of _____, 19____, at _____ o'clock in the _____ noon, on the hearing of an application on the part of the [Official Receiver and] Liquidator of the company for an order that he may be at liberty to make a call to the amount of _____ per share on all the contributories [or as the case may be] of the said company.

Dated this _____ day of _____, 19____.

Proctor.

SCHEDULE

Number on List	Name and Address	In what Character included

Form 40 (Rule 52)

AFFIDAVIT OF LIQUIDATOR IN SUPPORT OF PROPOSAL FOR CALL

(Title)

I, _____ of, &c., the Liquidator of the above-named company, make oath and say as follows:—

1. I have in the schedule attached hereto marked with the letter A, set forth a statement showing the amount due in respect of the debts proved and admitted against the said company, and the estimated amount of the costs, charges, and expenses of and incidental to the winding up the affairs, thereof, and which several amounts form in the aggregate the sum of Rs. _____ or thereabouts.

2. I have also in the said schedule set forth a statement of the assets in hand belonging to the said company, amounting to the sum of Rs. _____ and no more. There are no other assets belonging to the said company, except the amounts due from certain of the contributories of the said company, and, to the best of my information and belief, it will be impossible to realize in respect of the said amounts more than the sum of Rs. _____ or thereabouts.

3. _____ persons have been settled by me on the list of contributories of the said company in respect of the total number of _____ shares.

4. For the purpose of satisfying the several debts and liabilities of the said company and of paying the costs, charges, and expenses of and incidental to the winding up the affairs thereof, I believe the sum of Rs. _____ will be required in addition to the amount of the assets of the said company mentioned in the said schedule A, and the said sum of Rs. _____.

5. In order to provide the said sum of Rs. _____, it is necessary to make a call upon the several persons who have been settled on the list of contributories as before mentioned, and, having regard to the probability that some of such contributories will partly or wholly fail to pay the amount of such call, I believe that, for the purpose of realizing the amount required as before mentioned, it is necessary that a call of Rs. _____ per share should be made.

Sworn, &c. _____

Form 41 (Rule 52)

ADVERTISEMENT OF APPLICATION FOR LEAVE TO MAKE A CALL

In the matter of _____.

Notice is hereby given that the District Court of _____ (a) has appointed the _____ day of _____, 19—, at _____ o'clock in the _____ noon, at (b) _____, to hear an application for leave to make a call on all the contributories of the said company [or, as the case may be] and that the Liquidator of the said company proposes that such call shall be for Rs. _____ per share. All persons interested are entitled to attend at such day, hour, and place, to offer objections to such call.

(a) Name of Court.

(b) State place of appointment

Dated this _____ day of _____, 19 —.

Liquidator.

Form 42 (Rule 52)

ORDER GIVING LEAVE TO MAKE A CALL

The _____ day of _____, 19—.

(Title)

Upon the application dated _____, of the [Official Receiver and] Liquidator of the above-named company, and upon reading the order to wind up the above-named company the list of contributories of the said company and the Liquidator's certificate of the final settlement of the same filed _____, 19—, the affidavit of the said [Official Receiver and] Liquidator, filed the _____, day of _____, 19—, and the exhibit marked "A" therein referred to, and an affidavit of _____ filed the _____ day of _____, 19—.